

**JAS Creative Grant Program
2009-2010 School Year Proposal Instructions**

- Using no more than two typed pages – one side only – describe the project for which funding is requested by completing # 1-7 under required Proposal Format. Budget (#8) may be on an additional page. Please use headings as listed.
- Must submit one typed or printed copy of the application and five typed, stapled copies of your proposal and budget.
- **DO NOT INCLUDE YOUR NAME OR SCHOOL'S NAME IN GRANT**
- Applications due in Join-a-School office **Feb. 27, 2009, 4:30 p.m.**

PROPOSAL FORMAT:

- 1. Proposal Summary**
Provide a brief (2-3 sentence) summary of your proposal. Should your proposal be funded, this summary will be used for the program and any publications.
- 2. Statement of Goal**
What is the goal of your grant?
- 3. Alignment with required criteria**
How does the proposal support student achievement or target groups of students not meeting proficiency (Education Plan for Student Success or EPSS for JAS Creative Grants)?

OR

How does the proposal support CHARACTER COUNTS! and reinforce the pillars or character (CC! grants)?

OR

How does the proposal support math, science, or financial literacy (Wells Fargo grants)?
- 4. Innovation/Creativity of Grant Proposal**
Describe how your grant is innovative and/or creative.
- 5. Project Implementation**
How you will implement your grant?
- 6. Desired Results**
What is the desired outcome? How many students will be affected?
- 7. Assessment/Evaluation**
How will you assess your results?
- 8. Budget**
Using no more than one additional page, please use the headings listed below:
 - A. Proposal Title
 - B. Total Amount Requested
 - C. A **detailed** list of anticipated expenses. Please be as specific as possible.

ADDITIONAL SCORING CRITERIA:

- Grammar, punctuation, spelling, and format are correct.
- Reviewer's overall impression of proposal.

Applications are due by 4:30 p.m., Friday, February 27, 2009

Join-a-School Office/Schools and Community Partnerships Dept.

6400 Uptown Blvd. NE, Suite 500 East

Albuquerque, New Mexico 87110 855.5276 855.5275

THANKS TO THE **APS EDUCATION FOUNDATION** FOR ADMINISTERING THE GRANT FUNDS
AND HELPING WITH THE GRANT PROCESS.